



FALL 2012

Workforce Development
Institute

Continuing
Education



Business & Industry
Services

“Educational Excellence for Workforce Development”

Gateway Community College

MISSION STATEMENT Gateway Community College offers high quality instruction and comprehensive services in an environment conducive to learning. We respond to the changing academic, occupational, technological, and cultural needs of a diverse population.

ACCREDITATION Gateway Community College is accredited by the New England Association of Schools and Colleges, Inc., through its Commission on Institutions of Higher Education.

STATEMENT OF NON-DISCRIMINATION The College does not discriminate against any person on the grounds of race, color, religious creed, sex, age, national origin, ancestry, present or past history of mental disability, genetic information, marital status, mental retardation, sexual orientation, learning disability, or physical disability, including, but not limited to, blindness, or prior conviction of a crime (unless under controlling CT general statute or a bona fide occupational qualification excluding persons in one of the above protected groups).

PERSONS WITH DISABILITIES Persons with disabilities should self-identify to the Student Disability Services Office (SDS) and indicate that they are in need of auxiliary services and/or assistance to meet course/program requirements. Each campus building meets established standards with such special features as automatic doors, elevators, and restrooms designed to make the school accessible for students with disabilities.

REFUND POLICY COURSE CANCELLATIONS If the college cancels a course, you will automatically be granted a 100% adjustment of associated charges except the application fee.

TUITION, LABORATORY & STUDIO FEES

- If you officially drop prior to the 1st day of the semester – 100% refund
- If you officially drop the 1st day of the semester through the 14th calendar day – 50% refund
- If you officially drop/withdraw on the 15th day of the semester or later – **NO REFUND.**

CUSTOMIZED ON-SITE TRAINING Our on-site programs provide a cost-effective way to train your employees. We will tailor a seminar to meet the needs of your group, schedule it at your convenience, handle all the arrangements, and accommodate any number of people.

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THE WORKFORCE DEVELOPMENT INSTITUTE

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THE OFFICE OF BUSINESS & INDUSTRY SERVICES

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Medical Billing Associate Certificate

This certificate training program is designed to prepare the student with the specialized knowledge, administrative skills, and office protocols required in medical offices, long-term care facilities, and medical insurance companies. Today, medical office staff are required to have a strong background in insurance reimbursement, medical terminology, medical software, and the many parts of coded medical insurance forms. The best candidates for this training are individuals with strong organizational, clerical, interpersonal and computer skills. Previous office-related working experience is a huge plus! There are a total of 164 classroom and lab training hours. Students interested in building their typing skills to 30-35 words per minute are encouraged to take a keyboarding course which will count as three undergraduate credits upon successful completion. This program is 22 weeks and students in this program may be eligible to take the Certificate Patient Account Technician (CPAT) exam offered by the American Association of Healthcare Administrative Management (AAHAM).

COURSE TITLE	COST
Medicare & Medicaid Reimbursement Systems	\$310
Introduction to Microsoft Windows	\$128
Commercial Insurance & Managed Care Reimbursement Systems	\$310
Medical Terminology	\$459
ICD-9 and CPT- 4 Coding	\$459
Medical Office Practices & Procedures	\$237
Medical Office Software	\$429
Keyboarding for Information Processing (BOT 111)	\$482
Application Fee for Credit Courses	\$20
PROGRAM TOTAL	\$2834

MEDICARE & MEDICAID REIMBURSEMENT SYSTEMS

This course is designed to assist those individuals completing Medicare and Medicaid forms to understand the claims process, entitlements, eligibility requirements, fiscal agents, Medicare Part A & B, RBRVS, DRGs, and other payment mechanisms. This class includes discussions about current reforms to Medicare and Medicaid, Medigap, & Medicare HMOs.

CRN 3995 CEU 2.0
 Monday & Wednesday, September 5 - 19
 6:00 PM - 10:00 PM - Room N003
 Donna SanGiovanni \$310.00

INTRODUCTION TO MICROSOFT WINDOWS

This class provides a foundation in the Microsoft 2010 Windows XP. The knowledge gained is helpful in order to continue learning other desktop software applications used in many businesses today, e.g., Excel and Access.

CRN 3996 CEU 1.0
 Tuesday & Thursday, September 4 - 11
 6:00 PM - 9:30 PM - Room N201
 Guy Simone \$128.00

COMMERCIAL INSURANCE & MANAGED CARE REIMBURSEMENT SYSTEMS

This course is designed to teach students how to complete insurance forms for commercial insurance programs as well as understand the claims process, entitlements and eligibility requirements. It includes discussions about the current reforms to the healthcare industry. Students will become familiar with the various types of health plans such as HMOs, PPO, and POS.

CRN 3998 CEU 2.0
 Monday & Wednesday, September 24 - October 10
(No class October 8)
 6:00 PM - 10:00 PM - Room N003
 Rhonda W. Hixson \$310.00

MEDICAL TERMINOLOGY

This course teaches medical terminology from an anatomical approach. This class provides a comprehensive training in medical root words, prefixes, suffixes and abbreviations. Topics include disease conditions, skeletal and muscular systems, nervous/sensory systems, and the endocrine, urinary, gastrointestinal, cardiovascular, respiratory, and reproductive systems.

CRN 3999 CEU 3.0
 Monday & Wednesday, October 15 – November 14
 6:00 PM - 9:00 PM - Room N003
 Donna SanGiovanni \$459.00

ICD-9 AND CPT- 4 CODING

Learn the standard medical and insurance coding conventions for Current Procedural Terminology and International Classification of Diseases used by professional services in the healthcare industry. Coding basics and their proper uses in normal and special situations are covered. Emphasis is on fundamentals of accurately coding diseases, disorders and suspected conditions using the required ICD-9 format. Proper coding and other procedures on medical billing statements and insurance forms, using 5-digit codes, CPT codes and 2-digit modifiers can be key to financial success in a medical practice.

CRN 4000 CEU 3.2
 Monday & Wednesday, November 26 – December 19
 6:00 PM - 10:00 PM - Room N003
 Donna SanGiovanni \$459.00

MEDICAL OFFICE PRACTICES AND PROCEDURES

This course provides students with a foundation of the legal responsibilities within the medical world today. Students will learn the role of a medical biller as well as efficient telephone etiquette, appointment scheduling, management of patient records, and effective office communication.

CRN CEU 1.6
 Monday & Wednesday, January 2 - 14
 6:00 PM - 10:00 PM - Room N003
 Ann A. Pelliccio \$237.00

MEDICAL OFFICE SOFTWARE

Introduction to patient management software currently used widely in the healthcare industry. The course concentrates on providing specialized training in the automated management of patients, medical activities/histories, charge accruals, insurance coding, billing, insurance reimbursement, payments and collections.

CRN CEU 3.6
 Monday & Wednesday, January 16 - February 6
(No class January 21)
 6:00 PM - 10:00 PM - Room N201
 Rhonda W. Hixson \$429.00

CREDIT COURSE

KEYBOARDING FOR INFORMATION PROCESSING (BOT 111)

Provides a mastery of the keyboard and correct stroking techniques by means of the touch method. Practical examples include simple tabulation, letters, memoranda, short reports and the correct business formatting protocols needed on the job. \$482.00

REFER TO THE COLLEGE CREDIT COURSE SCHEDULE FOR DATES, TIMES AND LOCATIONS

WAYS TO ENROLL

By Mail: Please use the Registration Form - page 30

By Fax: (203) 285-2504

By Phone: (203) 285-2302

Walk in: Please call ahead if you plan to visit the office.

VISIT OUR WEBSITE
GatewayCT.edu
 Workforce Development / Continuing Education

Health & Wellness Career Certificates

EMERGENCY MEDICAL TECHNICIAN-B (EMT-B)

This Emergency Medical Technician course meets and exceeds State of Connecticut curriculum requirements. It is a student centered learning environment with a strong emphasis on computers taught by Professional instructors with experience in all aspects of Emergency Services will provide extensive classroom and practical instruction in all types of basic life support emergency care. Topics include, but are not limited to, cardiopulmonary resuscitation, patient assessment and treatment of traumatic injuries and medical emergencies, legal/ethical considerations, and use of adjuncts and lifesaving interventions. Emphasis is placed on pediatric emergencies, disaster management, and pre-hospital trauma life support. Students will have ample opportunities to practice skills on state-of-the-art equipment and will have full access to the resource center on campus. Mandatory assignments include case study and project work, as well as clinical observation at an approved hospital facility. Successful completion of this course qualifies the student to take the State of Connecticut Emergency Medical Technician certification examination. You must be 18 years or older to register or complete an age waiver form. Registration is on a first-come, first-served basis. **Sponsored students must obtain an official letter of sponsorship on letterhead from their company or department.** This class requires every student to pass a medical screening before the first day of class.

CRN 4012

Monday, Wednesday & Saturday

September 5 - December 17

Monday & Wednesday - 6:00 PM - 10:00 PM - Room N005

Saturday - 9:00 AM - 1:00 PM - Room N201

Staff

Textbook included (non-sponsored) \$950.00

Textbook included (sponsored) \$910.00

CERTIFIED NURSE AIDE (C.N.A.) PROGRAM

Certified Nurse Aides (CNAs) play a frontline role in our healthcare delivery system. CNAs work under the direct supervision of a nurse and their duties include reporting vital patient information such as temperatures, pulses, and blood pressures. CNAs have direct patient contact assisting with daily activities, such as bathing, walking, and eating. This Certified Nurse Aide training program consists of lectures, skills development, and clinical training and is approved by the CT State Department of Public Health. Both classroom and clinical training must be successfully completed to sit for the state exam. This class requires every student to pass a medical screening and PPD test before the first day of class.

CRN 4087

Tuesday - Friday, October 9 - November 2

8:30 AM - 4:00 PM - Room TBA

Staff

\$1,600.00

PHLEBOTOMY TECHNICIAN PROGRAM

The Phlebotomy Technician Program, an intensive, single-semester training program, is designed to prepare individuals for work in the healthcare field as Phlebotomy Technicians, and will assist students in more rapidly completing the required classroom, laboratory, and clinical portions of the curriculum while still delivering high quality education. Upon successful completion of the entire training course, students will be eligible to sit for a national certifying exam. Certification is a key component of finding work following graduation from the training program.

CRN 4011

Tuesday, Thursday & Saturday

September 4 - October 25

Monday, October 29 - November 16 (Clinical)

6:00 PM - 9:30 PM - Room N004

Paul D. Pantera

\$1,295.00

COMING SOON! PATIENT CARE TECHNICIAN TRAINING PROGRAM



Patient Care Technicians or Associates fill a vital role in health care delivery by providing multiple Certified Nurse Aide skills as well as phlebotomy, EKG and at times data entry in patient care areas. A Patient Care Technician may provide routine care to patients, take and record vital signs, perform glucose tests, collect specimens for testing, assist in rehabilitative programs, perform phlebotomy venipuncture, obtain electrocardiograms, and may perform unit clerical duties. Familiarity with medical terminology and filing procedures is often required.

The Professional Medical Coding Curriculum-PMCC

The American Academy Professional Coders (AAPC)

The Professional Medical Coding Curriculum-PMCC is the official coding course developed by The American Academy of Professional Coders (AAPC). Instructors must be AAPC approved. This 110-hour prescribed course of study is designed to prepare students for the Certified Professional Coder exam, the AAPC's 5-hour National Certification Exam for physician practice coders. This comprehensive program includes detailed lessons in medical chart documentation, medical terminology, anatomy, ICD-9 diagnosis coding, CPT-4 coding for Anesthesia, Evaluation & Management (E&M) Services, Surgery, Radiology, Pathology & Laboratory Services, Medical Services, and a review of federal and payer coding concepts. Also included are lessons from the Healthcare Common Procedural Coding Level II manual for the coding of supplies and ancillary services. Each subject is presented in a module format. There are 22 modules of study.

Each student has to show two years experience as a coder or pass an entrance exam. All PMCC students are required to become members of the American Academy of Professional Coders prior to the course start date. AAPC Membership is a prerequisite for either the CPC or CPC-A credential examination. The student is responsible for AAPC student membership (\$70.00) and enrollment, which can be done on-line at AAPC, and for the cost of the examination (\$300.00).

CRN 4003 CEU 11.0
 Saturday, October 13 - March 30
(No Class November 24, December 22 & 29)
 8:30 AM - 1:30 PM - Room N003
 Jean Carusone \$2,225.00

PHARMACY TECHNICIAN TRAINING PROGRAM

The Pharmacy Technician training program is a 60-hour comprehensive course to prepare students for an entry-level position in a community, hospital, or long-term care setting. Topics include pharmacy specific medical terminology, reading and interpreting prescriptions, and defining drugs by generic and brand names. Students will learn dosage calculations, I.V. flow rate, drug compounding, and dose conversion. Dispensing of prescription, inventory control, billing and reimbursement will also be discussed. The course does not include the Pharmacy Technician Certification Board exam. Anyone convicted of a felony is not permitted to sit for the exam. The program is designed and instructed by the CT Pharmacists Association. Fluency in practical mathematics and algebra is necessary to perform pharmacy calculations.

CRN 4004 CEU 6.0
 Tuesday & Thursday, October 2 - December 11
 6:00 PM - 9:00 PM - Room N003 \$899.00

EKG TECHNICIAN PROGRAM

An EKG Technician is the person responsible for performing electrocardiograms. This diagnostic test provides information on a patient's heart rhythm and rate. EKG's are also performed before and after operations, during physicals, examinations of patients over 40, for patients with a history of heart disease, when patients are experiencing chest pains and when the Doctor deems it necessary. The well trained EKG technician is an integral part of the management of patients with heart disease. The EKG Technician may also clean equipment, maintain and process data reports.

CRN 4088 CEU 6.0
 Tuesday, September 11 - December 18
 5:30 PM - 8:30 PM
 Clinicals will be on 5 Saturdays, dates TBA
 5:00 PM - 8:00 PM - Room N211
 Joesph Pascale \$750.00

CALL (203) 285-2302 FOR DETAILS

Business Professional Certificate

This certificate training program is designed to equip administrative support professionals with the technical skills needed to compete in a fast-paced office environment. The classroom/lab hours are conveniently arranged in the evening to accommodate working professionals. The total training time is 148 hours of classroom and lab activities. Students interested in building their typing skills to 30-35 words per minutes are encouraged to take a Keyboarding course which will count as three undergraduate credits upon successful completion. This program is 22 weeks and students interested in adding a medical component to the training can ask to include a Medical Terminology class to their training schedule.

COURSE TITLE	COST
Introduction to Microsoft	\$128
Microsoft Word	\$369
Microsoft Excel	\$369
Microsoft Access	\$369
Microsoft PowerPoint	\$319
Microsoft Project	\$159
Microsoft Outlook	\$219
Business Systems Application	\$359
Keyboarding for Information Processing (BOT 111)	\$482
Application Fee for Credit Courses	\$20
PROGRAM TOTAL	\$2793

INTRODUCTION TO MICROSOFT

This class provides a foundation in the Microsoft 2010 Windows XP. The knowledge gained is helpful in order to continue learning other desktop software applications used in many businesses today, e.g., Excel and Access.

CRN 3996	CEU 1.0
Tuesday & Thursday, September 4 - 11	
6:00 PM - 9:30 PM - Room N201	
Guy Simone	\$128.00

MICROSOFT WORD

Equips the student with the ability to effectively use the most in-demand word processing software today, starting with the menu bar and tool bars. This course will cover document formatting, the insertion of clip art into text, business protocols with respect to word processed communications, changing and manipulating fonts, test passages, pagination, generation of form letters, labels and envelopes, executing mail merges and creating professional communiques.

CRN 4007	CEU 2.8
Tuesday, September 18 - November 6	
6:00 PM - 9:30 PM - Room N201	
Guy Simone	\$369.00

MICROSOFT EXCEL

Understand spreadsheet principles, formatting and building worksheets, incorporating text, numbers, calculations and error corrections, use of formulas, creating charts, perform custom spreadsheet presentations and inserting notations. You can use Excel to track data, build models for analyzing data, and present data in a variety of professional looking charts.

CRN 4008	CEU 2.8
Thursday, September 13 - November 1	
6:00 PM - 9:30 PM - Room N201	
Guy Simone	\$369.00

MICROSOFT ACCESS

This class will work on building and managing business data in a simple format. Includes design table and field construction, use of searches, sorts, queries and filters, and using Access to perform calculations of statistical data. You will develop a business database in class.

CRN 4009 CEU 2.8
 Tuesday & Thursday, November 8 - December 4
(No class November 22)
 6:00 PM - 10:00 PM - Room N201
 Guy Simone \$369.00

MICROSOFT POWERPOINT

Comprehensive training in the design, development and use of effective business presentations incorporating text and graphics. The class will cover principles of desktop publishing, incorporating graphics and charts, editing, slide show presentation and development, customizing displays with computer-generated clip art, and other enhancements.

CRN 4010 CEU 1.7
 Tuesday & Thursday, December 6 - 20
 6:00 PM - 9:30 PM - Room N201
 Guy Simone \$319.00

MICROSOFT OUTLOOK

Microsoft's Outlook serves as a computer-based e-mail service, appointment book, and address book. It is a desktop personal information manager (or PIM). Students will learn how to use a universal In-box, contact database, the sophisticated calendar, and task pad.

CRN CEU 0.8
 Thursday, January 3 & 8
 6:00 PM - 10:00 PM - Room N201
 Guy Simone \$219.00

MICROSOFT PROJECT

Microsoft Project is a tool for organizing a project plan with various tasks and associated timelines. Students will learn how to manage team resources and tasks as well as learn effective strategies in communicating the status of the project. They will also gain the knowledge and skills necessary to create a project schedule by organizing tasks as related to other job responsibilities.

CRN CEU 1.2
 Tuesday & Thursday, January 10 - 22
 6:00 PM - 9:00 PM - Room N201
 Odell Cooper \$159.00

BUSINESS SYSTEMS APPLICATIONS

This class is designed to have the student use all of the applications within the Microsoft Office Suite. The class allows the student to create a project and learn to combine the uses of Microsoft Word, Excel, Access, Power Point and Microsoft Outlook. Prerequisites: Word, Excel, Access, PowerPoint and Outlook.

CRN CEU 2.0
 Tuesday & Thursday, January 24 - February 7
 6:00 PM - 10:00 PM - Room N201
 Guy Simone \$359.00

CREDIT COURSE

KEYBOARDING FOR INFORMATION PROCESSING (BOT 111)

Provides a mastery of the keyboard and correct stroking techniques by means of the touch method. Practical examples include simple tabulation, letters, memoranda, short reports and the correct business formatting protocols needed on the job. \$482.00

REFER TO THE COLLEGE CREDIT COURSE SCHEDULE FOR DATES, TIMES AND LOCATIONS

**Visit the college website at
 GatewayCT.edu
 and see what's in it for you!**

Bookkeeping Certificate Training Program

The Bookkeeping Certificate Training Program is designed for individuals interested in entering the field of bookkeeping, in areas such as payroll, accounting, bookkeeping, accounts payable, and accounts receivable. The curriculum covers computer applications with the emphasis on the computerized accounting package QUICKBOOKS for Windows.

This program can be completed in 189 hours and students interested in building their typing skills to 30-35 words per minutes are encouraged to take a Keyboarding course which will count as three undergraduate credits upon successful completion.

COURSE TITLE	COST
Introduction to Microsoft	\$128
Microsoft Word	\$369
Microsoft Excel	\$369
Business Math	\$229
Principles of Accounting	\$409
Introduction to Benefits Administration	\$369
Accounting Software (QuickBooks)	\$365
Business Law & Ethics	\$299
Keyboarding for Information Processing (BOT 111)	\$482
Application Fee for Credit Courses	\$20
PROGRAM TOTAL	\$3039

INTRODUCTION TO MICROSOFT

This class provides a foundation in the Microsoft 2010 Windows XP. The knowledge gained is helpful in order to continue learning other desktop software applications used in many businesses today, e.g., Excel and Access.

CRN 3996 CEU 1.0
 Tuesday & Thursday, September 4 - 11
 6:00 PM - 9:30 PM - Room N201
 Guy Simone \$128.00

MICROSOFT WORD

Equips the student with the ability to effectively use the most in-demand word processing software today, starting with the menu bar and tool bars. This course will cover document formatting, the insertion of clip art into text, business protocols with respect to word processed communications, changing and manipulating fonts, test passages, pagination, generation of form letters, labels and envelopes, executing mail merges and creating professional communiques.

CRN 4007 CEU 2.8
 Tuesday, September 18 - November 6
 6:00 PM - 9:30 PM - Room N201
 Guy Simone \$369.00

MICROSOFT EXCEL

Understand spreadsheet principles, formatting and building worksheets, incorporating text, numbers, calculations and error corrections, use of formulas, creating charts, perform custom spreadsheet presentations and inserting notations. You can use Excel to track data, build models for analyzing data, and present data in a variety of professional looking charts.

CRN 4008 CEU 2.8
 Thursday, September 13 - November 1
 6:00 PM - 9:30 PM - Room N201
 Guy Simone \$369.00

BUSINESS MATH

This class will review basic math skills as well as introduce students to the correct way to use a calculator.

CRN 4017 CEU 2.0
 Wednesday, October 3 - 31
 6:00 PM - 10:00 PM - Room N004
 Staff \$229.00

PRINCIPLES OF ACCOUNTING

This class provides students with a solid background in accounting theory with a focus on accounting practices for a service-based business and merchandising/cash-based business, as well as accounting for payroll.

CRN 4018 CEU 3.5
 Monday & Wednesday, November 5 - December 10
(No Class November 21)
 6:00 PM - 9:30 PM - Room N211
 Staff \$409.00

INTRODUCTION TO BENEFITS ADMINISTRATION

This course provides an overview of benefit systems including retirement benefits, health and welfare benefits, and includes new approaches to health insurance and their impact on business. Students will also learn about the HRIS System, how these systems increase productivity, evaluate HRIS systems, and make recommendations to senior management for implementation. Students will also practice how to communicate with all internal and external customers and problem-solving strategies in benefit situations.

CRN 4019 CEU 2.4
 Saturday, October 27 - December 15
(No class November 24)
 9:00 AM - 1:00 PM - Room N004
 Susan Pellerin \$369.00

ACCOUNTING SOFTWARE (QUICKBOOKS)

Students will learn to add and edit information, modify and customize forms, create invoices, enter and pay bills using accounting software to complete the accounting cycle. Although other software will be reviewed, QuickBooks will be emphasized. QuickBooks software can help anyone in bookkeeping or accounting better manage expenses and income.

CRN CEU 2.4
 Monday & Wednesday, January 16 - February 6
(No class January 21)
 6:00 PM - 10:00 PM - Room N201
 Staff \$365.00

BUSINESS LAW & ETHICS

This class provides knowledge and understanding of basic legal principles as they apply to accounting and business transactions. Enhance your analytical skills with exposure to the law.

CRN CEU 2.0
 Monday, Wednesday & Friday, January 2 - 11
 6:00 PM - 10:00 PM - Room N211
 John Scott III \$299.00

CREDIT COURSE
KEYBOARDING FOR INFORMATION PROCESSING (BOT 111)
 Provides a mastery of the keyboard and correct stroking techniques by means of the touch method. Practical examples include simple tabulation, letters, memoranda, short reports and the correct business formatting protocols needed on the job. \$482.00
REFER TO THE COLLEGE CREDIT COURSE SCHEDULE FOR DATES, TIMES AND LOCATIONS

For more information
Contact
Erika Lynch
(203) 285-2302
ELynch@gatewayct.edu

Desktop Publishing | Digital Printing & Production Certificate Training Programs

These certificate training programs are designed to provide training and hands-on experience in graphic arts as well as digital production printing technology. They are designed to build upon relevant backgrounds and thereby enhance previous industry experience with the most technical skills which will enable the printing or publishing industry professional to compete in today's job market. These programs are predominantly instructed in a Macintosh-based environment, with some cross-training onto IBM/Microsoft-compatible platforms.

The digital program has been developed in partnership with Xerox Corporation. This certificate training program is structured so as to enable a student to complete all of the courses within 24 weeks. Students may elect to take all of the courses together as a sequential block of certificate training or they may elect to take courses individually.

COURSE TITLE	COST
Introduction to the Mac	\$249
Color Correction & Management	\$229
Adobe Illustrator - Introduction	\$259
Adobe Illustrator - Advanced	\$259
Adobe Photoshop - Introduction	\$259
Adobe Photoshop - Advanced	\$259
Adobe InDesign - Introduction	\$259
Adobe Acrobat	\$249
Adobe InDesign - Advanced	\$259
Design Essentials & Project Planning	\$299
DESKTOP CERTIFICATE PROGRAM TOTAL	\$2580

Digital Printing & Production I - Black & White	\$459
Digital Printing & Production II - Color	\$459
DIGITAL CERTIFICATE PROGRAM TOTAL	\$3498

INTRODUCTION TO THE MAC

Hands-on course designed to make you comfortable with using Macintosh desktop technologies (hardware and software). Learn Mac operating system commands, graphical user interface (GUI), document management and shortcut keys. A wide range of software for desktop publishing applications and tools will be reviewed. The knowledge learned in this course is prerequisite for success in subsequent software training (Photoshop and Illustrator).

CRN 4020 CEU 1.2
 Saturday, September 8 - 22
 9:00 AM - 1:00 PM - Room S324
 Lisa Sanderson \$249.00

COLOR CORRECTION & MANAGEMENT

This course is all about getting the colors you desire in your digital images. Topics for working with color will include: color theory, additive and subtractive models, color space, gamut, profiles, rendering intents, histograms, channels, duotone, soft-proofing, ink limit, scanning images, color temperature and camera white balance. Introduces accurate monitor profiling for more consistent color reproduction across devices.

CRN 4021 CEU 0.9
 Tuesday & Thursday, October 2 - 9
 6:00 PM - 9:00 PM - Room N009
 Lisa Sanderson \$229.00

VISIT OUR WEBSITE

GatewayCT.edu

Workforce Development / Continuing Education

ADOBE ILLUSTRATOR - INTRODUCTION

This foundation course uses hands-on approach to learning the program. The work area, palettes, object creation and manipulation, drawing with the pen and pencil tools, image tracing and painting, as well as working with type are covered. This course is designed for those who have an understanding of the graphic capabilities of the Macintosh computer.

CRN 4022 CEU 1.2
 Tuesday & Thursday, October 11 - 23
 6:00 PM - 9:00 PM - Room N009
 Matthew Pohl \$259.00

ADOBE ILLUSTRATOR - ADVANCED

Students will complete a series of complex exercises to develop their skills using the program. Exercises include working with brushes, symbols, layers, effects, pattern creation, and drawing in perspective. Preparing files for output to a commercial printing press will be discussed. Students will create a final project that includes elements of the concepts covered.

CRN 4023 CEU 1.2
 Tuesday & Thursday, October 25 - November 6
 6:00 PM - 9:00 PM - Room N009
 Matthew Pohl \$259.00

ADOBE PHOTOSHOP - INTRODUCTION

This course is an overview of the Photoshop application. Emphasis is on tools for retouching photographs, tools for making selections on how to adjust tools from the options bar. Hands-on lessons address the basic uses of the layers palette, history palette, color balancing, content-aware tools, image resolution and filters. Uses of the Adobe Bridge will also be covered: setting metadata, key words, and automation.

CRN 4024 CEU 1.2
 Tuesday & Thursday, November 8 - 20
 6:00 PM - 9:00 PM - Room N009
 Matthew Pohl \$259.00

ADOBE PHOTOSHOP - ADVANCED

This course presents a more detailed view of some of Photoshop's strongest features. Delve further into image adjustments, masking, compositing, cloning, and high dynamic range photography. There will be an in-depth coverage of how to correct raw files from digital cameras. Students will complete a project in compositing using their own photographs.

CRN 4025 CEU 1.2
 Tuesday & Thursday, November 27 - December 6
 6:00 PM - 9:00 PM - Room N009
 Matthew Pohl \$259.00

ADOBE INDESIGN - INTRODUCTION

This course covers document creation, basic tools and importing text and graphics. Participants will become familiar with using styles for consistent appearance, master pages, tabs and tables as well as measuring and placement.

CRN 4026 CEU 1.2
 Tuesday & Thursday, December 11 - 20
 6:00 PM - 9:00 PM - Room N009
 Karin Krochmal \$259.00

ADOBE ACROBAT

In this course, students will become familiar with creating PDF files from a variety of source files, adding navigation, performing a comment review and creating and distributing PDF forms. They will learn how to prepare PDFs for web presentation as well as commercial printing, optimize viewing of PDFs, add security to documents and use the new program interface. Students will create a PDF Portfolio in Acrobat that features their personal work.

CRN CEU 1.6
 Tuesday & Thursday, January 3 - 15
 6:00 PM - 10:00 PM - Room N009
 Matthew Pohl \$249.00

REQUIRED FOR THE DIGITAL CERTIFICATE ONLY

ADOBE INDESIGN - ADVANCED

Adobe InDesign is a page layout application that delivers tight integration with other Adobe graphics applications, tools that reduce elaborate design tasks to a few quick steps, and built-in support for publishing pages everywhere. In this course, you will gain an understanding of features and processes involved in producing effective documentation. Sample topics include details of document setup and preflight, flowing text, linking graphics, wrapping text around graphics, nested styles, repurposing content, book creation, and typography.

CRN CEU 1.5
 Tuesday & Thursday, January 17 - 31
 6:00 PM - 9:00 PM - Room N009
 Matthew Pohl \$259.00

DESIGN ESSENTIALS AND PROJECT PLANNING FOR THE GRAPHICS INDUSTRY

This course is geared towards the graphics industry to understand and coordinate type, image and artwork, as well as the impact of color by the creation of an original project using, Photoshop, Illustrator and InDesign. Learn page geometry, placement, overall layout, and other elements of design as well as preparing files for different kinds of printing and presentations.

CRN CEU 1.5
 Tuesday & Thursday, February 5 - 19
 6:00 PM - 9:00 PM - Room N009
 Karin Krochmal \$299.00

Prerequisites for the following two classes are Photoshop, Adobe Acrobat and InDesign.

DIGITAL PRINTING & PRODUCTION I – BLACK & WHITE

In this course module students will learn the foundations of digital printing technology, and how to set up, operate, maintain and finish printed pieces from the output device within a workplace setting. This module includes both classroom instruction and hands-on experience with Xerox digital printing equipment. This class will also include individually scheduled practical experience in the Central Duplicating area of the College.

CRN CEU 3.6
 Tuesday & Thursday, February 21 - March 21
 6:00 PM - 10:00 PM - Room N009
 Peter Benson \$459.00

DIGITAL PRINTING & PRODUCTION II – COLOR

In this course module students will expand their printing skills into color digital printing technology as well as to the binding and finishing of documents. This module also includes both classroom instruction and hands-on experience with Xerox digital printing equipment. This class will also include individually scheduled practical experience in the Central Duplicating area of the College.

CRN CEU 3.6
 Tuesday & Thursday, March 26 - April 23
 6:00 PM - 10:00 PM - Room N009
 Peter Benson \$459.00

WAYS TO ENROLL

- By Mail:** Please use the Registration Form - page 30
- By Fax:** (203) 285-2504
- By Phone:** (203) 285-2302
- Walk in:** Please call ahead if you plan to visit the office.

VISIT OUR WEBSITE
GatewayCT.edu
 Workforce Development / Continuing Education

Precision Manufacturing Certificate

This credit-free program is designed to prepare the student with in-demand manufacturing skills in order to compete effectively in the rapidly changing global workplace. Courses feature significant hands-on experience and are sequenced to build on previous classroom/lab and work experiences. There are a total of 174 hours of classroom and lab training. This program can be completed in 27 weeks and is designed to upgrade the student's existing skills in the manufacturing and machine trades, so prior manufacturing experience is preferred, although not required.

COURSE TITLE	COST
Mathematics for Manufacturing & CAD	\$329
Blueprint Reading	\$239
Introduction to Computers for Manufacturing	\$149
Geometric Dimensioning & Tolerancing	\$459
CNC-I - Introduction to Computerized Numerical Control Programming	\$459
CNC-II - Advanced Computerized Numerical Control Programming	\$459
Introduction to ISO 9001:2008	\$199
Total Quality Management	\$229
Statistical Process Control	\$459
PROGRAM TOTAL	\$2981

MATHEMATICS FOR MANUFACTURING & CAD

Teaches the application of trigonometric and geometric mathematical techniques to the solution of practical 2-dimensional problems, as well as special mathematical methods for 3-dimensional manufacturing problems such as boring compound angular holes in jigs, fixtures, dies and tools.

CRN 4028	CEU 2.1
Monday, September 10 - October 29 (No class October 8) 6:00 PM - 9:00 PM - Room N004 Joseph Kardos	\$329.00

BLUEPRINT READING

This course covers the basics of reading mechanical blueprints. Both the English and Metric systems are discussed. Various topics are covered such as the alphabet of lines, detail and assembly drawings, pictorial drawings, orthographic projection, auxiliary views, section views, dimensions, tolerances, threads, title blocks, revision blocks, bill of materials and standards of drawing paper.

CRN 4029	CEU 1.5
Thursday, September 13 - October 11 6:00 PM - 9:00 PM - Room N005 Frank Renaldi	\$239.00

INTRO TO COMPUTERS FOR MANUFACTURING

Provides basic foundation in Microsoft DOS and Microsoft Windows operating systems needed in order to effectively learn and use any of the more widely used manufacturing software applications in the workplace today. Also provides a basic understanding of computers and how they work.

CRN 4030	CEU 0.6
Wednesday, October 17 - 24 6:00 PM - 9:00 PM - Room N210 Joseph Kardos	\$149.00

GEOMETRIC DIMENSIONING AND TOLERANCING

This course studies the industry accepted ANSI/ASME Y14.5-1994. This standard creates a unified symbolic language through which engineering requirements are specified on prints with respect to actual function and relationship of part features. Subject matters include the application of five categories of symbols: form, profile, run out, orientation, and location. Critical topics such as datums, feature control frames, and modifiers will also be discussed.

CRN 4031	CEU 2.8
Saturday, October 6 - November 17 8:30 AM - 12:30 PM - Room N004 Frank Renaldi	\$459.00

CNC-I INTRODUCTION TO COMPUTERIZED NUMERICAL CONTROL PROGRAMMING

Basic concepts and techniques of CNC programming with emphasis on multi-axis machining and methods of handling part geometry. Instruction in current standard CNC language programming through use of simulation software and realistic exercises.

CRN 4034 CEU 3.0
 Monday & Wednesday, November 5 - December 10
 6:00 PM - 9:00 PM - Room N201
 Joseph Kardos \$459.00

CNC-II ADVANCED COMPUTERIZED NUMERICAL CONTROL PROGRAMMING

Advanced problem-solving and programming techniques with emphasis on complex part programming. Transition from programming to hands-on set-ups and production using concrete component projects.

CRN 4035 CEU 3.0
 Monday & Wednesday, December 12 - January 28
(No Class December 24, 26, 31 & January 21)
 6:00 PM - 9:00 PM - Room TBA
 Joseph Kardos \$459.00

INTRODUCTION TO ISO 9001:2008

Provides an affordable path for small- to mid-sized companies to become ISO compliant. ISO 9001:2008 provides an effective mechanism for interaction among participants in an enjoyable workshop format. The ISO 9001:2008 format provides ample opportunities for gaining insight into a variety of implementation strategies.

CRN CEU 0.6
 Tuesday, January 22 - 29
 6:00 PM - 9:00 PM - Room N004
 Samuel Eskridge \$199.00

TOTAL QUALITY MANAGEMENT

Develops the concepts of a total quality system, including policies, objectives and organizations. Reviews such topics as cost of quality, planning, improvement techniques, reliability, supplier relations and evaluations, inspection, measurement and process control techniques, customer and consumer relations.

CRN CEU 1.0
 Monday & Wednesday, February 4 - 11
 6:00 PM - 9:00 PM - Room N004
 Samuel Eskridge \$229.00

STATISTICAL PROCESS CONTROL

Presents a practical aid to management adapted from the science of statistics. The scope of study ranges from basic statistical concepts to techniques for the cost and quality control with emphasis on control by charting and acceptance sampling. The computer is utilized as an aid in calculation and control chart preparation.

CRN CEU 2.8
 Monday & Wednesday, February 13 - March 13
(No class February 18)
 6:00 PM - 9:00 PM - Room N004
 Samuel Eskridge \$459.00

WAYS TO ENROLL

By Mail: Please use the Registration Form - page 30
By Fax: (203) 285-2504
By Phone: (203) 285-2302
Walk in: Please call ahead if you plan to visit the office.

AutoCAD Certificate

These certificate training programs are designed to provide training and hands-on experience in graphic arts as well. This credit-free program is designed to prepare the student with in-demand drafting and design skills needed to compete in the rapidly changing global workplace. Courses feature significant hands-on experience and are sequenced to build on previous classroom/lab and work experiences. There are a total of 166 hours of classroom and lab training. The training covers both 2D and 3D applications and can be completed in 23 weeks. This program is designed to upgrade the student's existing skills in the design, drafting and/or engineering disciplines, so prior drafting or drawing experience is preferred, although not required.

COURSE TITLE	COST	BLUEPRINT READING
Mathematics for Manufacturing and Computer Aided Design	\$329	<p>This course covers the basics of reading mechanical blueprints. Both the English and Metric systems are discussed. Various topics are covered such as the alphabet of lines, detail and assembly drawings, pictorial drawings, orthographic projection, auxiliary views, section views, dimensions, tolerances, threads, title blocks, revision blocks, bill of materials and standards of drawing paper.</p> <p>CRN 4029 CEU 1.5 Thursday, September 13 - October 11 6:00 PM - 9:00 PM - Room N005 Frank Renaldi \$239.00</p>
Blueprint Reading	\$239	
Introduction to Computers for Manufacturing	\$149	
Geometric Dimensioning & Tolerancing	\$459	
AutoCAD I Basic Training	\$459	
AutoCAD II Advanced Training	\$355	
AutoCAD 3D Training	\$355	
Introduction to ISO 9001:2008	\$199	
Total Quality Management	\$229	
PROGRAM TOTAL	\$2773	

MATHEMATICS FOR MANUFACTURING AND COMPUTER AIDED DESIGN

Teaches the application of trigonometric and geometric mathematical techniques to the solution of practical 2-dimensional problems, as well as special mathematical methods for 3-dimensional manufacturing problems such as boring compound angular holes in jigs, fixtures, dies and tools.

CRN 4028 CEU 2.1
 Monday, September 10 - October 29
(No class October 8)
 6:00 PM - 9:00 PM - Room N004
 Joseph Kardos \$329.00

INTRO TO COMPUTERS FOR MANUFACTURING

Provides basic foundation in Microsoft DOS and Microsoft Windows operating systems needed in order to effectively learn and use any of the more widely used manufacturing software applications in the workplace today. Also provides a basic understanding of computers and how they work.

CRN 4030 CEU 0.6
 Wednesday, October 17 - 24
 6:00 PM - 9:00 PM - Room N210
 Joseph Kardos \$149.00

**For more information
 Contact
 Erika Lynch
 (203) 285-2302
 ELynch@gatewayct.edu**

GEOMETRIC DIMENSIONING AND TOLERANCING

This course studies the industry accepted ANSI/ASME Y14.5-1994. This standard creates a unified symbolic language through which engineering requirements are specified on prints with respect to actual function and relationship of part features. Subject matters include the application of five categories of symbols: form, profile, run out, orientation, and location. Critical topics such as datums, feature control frames, and modifiers will also be discussed.

CRN 4031 CEU 2.8
 Saturday, October 6 - November 17
 8:30 AM - 12:30 PM - Room N004
 Frank Renaldi \$459.00

AUTOCAD I - BASIC TRAINING

This course will introduce students to the AutoCAD environment and operations. Topics include simple and complex drawing commands and modification, basic constructions and geometry, text manipulations, dimensioning and basic print layouts.

CRN 4039 CEU 3.2
 Friday, September 28 - November 9
 5:30 PM - 10:30 PM - Room S306
 Joseph Kardos \$239.00

AUTOCAD II - ADVANCED TRAINING

This course provides intermediate level studies for AutoCAD in both individual and group environments, including modifying and augmenting drawings, dynamic blocks and libraries, templates, external links and objects, professional visual presentations, printing/plotting, and customizing the workspace.

CRN 4040 CEU 2.4
 Friday, November 16 - December 21
 5:30 PM - 10:30 PM - Room S306
 Joseph Kardos \$355.00

AUTOCAD 3D TRAINING

This course is designed to provide studies of AutoCAD's 3D features and, through extensive hands-on exercises, teach students to create true 3D objects. The course of study extends from basic wire-frame models, surfaces and solids to realistic 3-dimensional presentations and models. Prerequisites: Advanced AutoCAD or equivalent capability and computer skills including Windows fundamentals.

CRN CEU 2.4
 Tuesday & Thursday, January 3 - 22
 6:00 PM - 10:00 PM - Room S306
 Joseph Kardos \$355.00

INTRODUCTION TO ISO 9001:2008

Provides an affordable path for small- to mid-sized companies to become ISO compliant. ISO 9001:2008 provides an effective mechanism for interaction among participants in an enjoyable workshop format. The ISO 9001:2008 format provides ample opportunities for gaining insight into a variety of implementation strategies.

CRN CEU 0.6
 Tuesday, January 22 - 29
 6:00 PM - 9:00 PM - Room N004
 Samuel Eskridge \$199.00

TOTAL QUALITY MANAGEMENT

Develops the concepts of a total quality system, including policies, objectives and organizations. Reviews such topics as cost of quality, planning, improvement techniques, reliability, supplier relations and evaluations, inspection, measurement and process control techniques, customer and consumer relations.

CRN CEU 1.0
 Monday & Wednesday, February 4 - 11
 6:00 PM - 9:00 PM - Room N004
 Samuel Eskridge \$229.00

CALL (203) 285-2302 FOR DETAILS

A+ CompTIA | Computer Technician Training

A+ CERTIFICATION

A+ Certification is achieved through a two-part testing program sponsored by CompTIA that certifies the competency of entry-level service technicians in the computer industry. This is an internationally recognized credential backed by major computer hardware and software vendors, distributors, resellers and publications. Earning A+ Certification means that the individual possesses the knowledge and skills essential for a successful entry-level computer service technician, as defined by experts from companies across the industry. In addition, A+ Certification is required in many Help Desk and Networking positions. The updated curriculum is based on two tests. However, both include hardware and operating systems concepts along with additional topics such as security, safety and environment issues, communication and professionalism. In order to enroll in A+ Computer Technician training, you do not need any experience in the field. However, it is recommended that you are familiar with basic computer operation and navigation of an operating system such as Windows XP.

COURSE TITLE	COST
Introduction to PC Hardware	\$299
A+ Essentials	\$659
A+ Practical Applications	\$659
PROGRAM TOTAL	\$1617

A+ ESSENTIALS

The A+ Essentials includes the information leading to competencies in installing, building, upgrading, repairing, configuring, troubleshooting, optimizing, diagnosing, and performing preventative maintenance of basic personal computer hardware and operating systems.

CRN 4037 CEU 3.5
Saturday, September 29 - November 10
8:30 AM - 1:30 PM - Room S316
Christopher Bassett \$659.00

INTRODUCTION TO PC HARDWARE

This course begins the introduction to PC technology as identified by the objectives in CompTIA's A+ Certification. The class provides the framework for understanding how a computer works from the inside out. It is the perfect start into PC hardware and operating systems.

CRN 4036 CEU 1.4
Saturday, September 8 - 22
9:00 AM - 1:30 PM - Room S316
Christopher Bassett \$299.00

A+ PRACTICAL APPLICATIONS

This module covers the competencies for the second A+ exam which is targeted for individuals who work or intend to work in a remote-based work environment where client interaction, client training, operating system and connectivity issues are emphasized. Job titles include remote support technician, help desk technician, call center technician and computer specialist. Prerequisite: A+ Essentials.

CRN 4038 CEU 3.5
Saturday, November 17 - January 19
(No class November 24, December 22 & 29)
8:30 AM - 1:30 PM - Room S316
Christopher Bassett \$659.00

VISIT OUR WEBSITE

GatewayCT.edu

Workforce Development / Continuing Education

CompTIA Training Programs

COMPTIA NETWORK +

The Network+ certification indicates technical competency in networking administration and support. Network+ is a vendor neutral course that teaches students the fundamentals of networking. Through lecture and hands-on training, students will learn basic networking skills and concepts that affect all aspects of networking, such as installing and configuring the TCP/IP client. This course helps students prepare for the Network+ Certification exam. This certification is aimed at individuals with some field experience in network administration and support. Although not required, A+ certification is recommended.

CRN 4041 CEU 4.0
Tuesday & Thursday, October 16 - November 29
(No class November 22)
6:00 PM - 9:00 PM - Room S316
Christopher Bassett \$999.00

COMPTIA SECURITY +™

The CompTIA Security+ certification tests for security knowledge mastery of an individual with two years on-the-job networking experience, with emphasis on security. The program covers industry-wide topics, including communication security, infrastructure security, cryptography, access control, authentication, external attack and operational and organization security worldwide. CompTIA Security+ is an elective or prerequisite to advanced security certifications. The objectives of CompTIA Security+ were derived through input from industry, government and academia, a job task analysis and a survey of more than 1,100 subject matter experts around the world. **NEXT OFFERING SPRING 2013.**

COMPTIA STRATA GREEN IT

CompTIA Strata Green IT is a specialized certificate designed for the certified or seasoned professional. With this vendor-neutral certificate in hand, you demonstrate:

- A specialized knowledge of current green IT methodologies
- The ability to develop, deploy, and calculate true ROI for green IT initiatives
- Knowledge of significant cost-cutting, green IT techniques
- The skills to implement virtualization on IT systems
- Proven understanding of environmentally sound waste disposal

Additionally, certificate holders can identify organizations and standards such as:

- United Nations Intergovernmental Panel on Climate Change (IPCC)
- United Nations Environmental Program (UNEP)
- Agenda 21
- International Federation of Consulting Engineers
- Project Sustainability Management (FDIC's PSM)
- U.S. Environmental Protection Agency

It is recommended, but not required, that participants in this program have some technical experience along with A+ certification. It is ideal for IT management professionals.

CRN 4042 CEU 1.2
Tuesday & Thursday, December 4 - 13
6:00 PM - 9:00 PM - Room N005
Christopher Bassett \$399.00

**For more information
Contact
Erika Lynch
(203) 285-2302
ELynch@gatewayct.edu**

Computer Applications

INTRODUCTION TO THE MAC

Hands-on course designed to make you comfortable with using Macintosh desktop technologies (hardware and software). Learn Mac operating system commands, graphical user interface (GUI), document management and shortcut keys. A wide range of software for desktop publishing applications and tools will be reviewed. The knowledge learned in this course is prerequisite for success in subsequent software training (Photoshop and Illustrator).

CRN 4020 CEU 1.2
Saturday, September 8 - 22
9:00 AM - 1:00 PM - Room S324
Lisa Sanderson \$249.00

ADOBE FLASH - INTRODUCTION

Flash is a leading tool for delivering rich media content on the World Wide Web. Within this course, participants will be introduced to the basics of creating Flash animation including: working with drawing tools, using the timeline, motion tweening, shape tweening, motion guides, graphic and button symbols, break apart text, applying a preloaded component, and how to publish Flash movies for the web.

CRN 4053 CEU 1.6
Monday, November 19 - December 10
6:00 PM - 10:00 PM - Room N009
Matthew Pohl \$309.00

WEB PAGE LAYOUT & DESIGN

This course addresses the issues involved in the design and layout of effective home pages for business and personal web sites on the Internet. Included are organizational/client needs identification and analysis, positioning techniques, content formatting/linking, page design, page layout considerations, document preparation, integration with text, graphics, and page formats.

CRN 4054 CEU 1.2
Monday, September 10 - October 1
6:00 PM - 9:00 PM - Room N009
Matthew Pohl \$229.00

ADOBE DREAMWEAVER

Dreamweaver is a powerful application for professional web site construction and maintenance. This course familiarizes students with Dreamweaver's panels for assembling web pages and features that increase efficiency. Hands-on exercises address the use of common inserts, the property inspector, and the use of cascading style sheets. Additional topics are behaviors for interactivity, templates, and library items. This course includes techniques to make websites more compliant with Web Content Accessibility Guidelines for individuals with disabilities.

CRN 4055 CEU 1.5
Monday, October 15 - November 12
6:00 PM - 9:00 PM - Room N009
Matthew Pohl \$319.00

ADOBE FLASH - ADVANCED

Continuing from the animation basics of the introductory course, you will learn to build projects within the Flash environment and to create a multiple page Flash experience. The skills you will learn include: linking between Flash animations, exploring the use of movie symbols within the timeline, adding sound and video, and an introduction to using components with Flash ActionScript.

CRN 4056 CEU 1.6
Monday, December 17 - January 28
(No class December 24, 31 & January 21)
6:00 PM - 10:00 PM - Room N009
Matthew Pohl \$309.00

**For more information
Contact
Erika Lynch
(203) 285-2302
ELynch@gatewayct.edu**

HTML PROGRAMMING

This course is an introduction to building web pages using HTML. Students will build a 5-page website working with head and body elements, spacing issues, text formatting with in-line tags, embedded styles and style sheets. They will create external, internal and bookmark hyperlinks with both text and images. Additional topics discussed include ordered lists, unordered lists, definition lists, adding images to the page, building and formatting tables, and creating forms.

CRN 4057 CEU 2.1
 Saturday, September 29 - November 3
 9:00 AM - 12:30 PM - Room N009
 Richard Siddall \$355.00

INTRODUCTION TO JAVA PROGRAMMING

Introduce web site developers to the Java programming language. Originally used mainly for applets (web browser extensions). Java is widely used for cross-platform and server-side programming. The course targets the fundamentals of Java and object-oriented programming (OOP). Class exercises include both applets and applications. **This is not a course in JavaScript, a client-side scripting language.**

CRN 4058 CEU 2.4
 Saturday, November 10 - January 12
(No class December 22 & 29)
 9:00 AM - 12:30 PM - Room N009
 Richard Siddall \$345.00

ADVANCED JAVA PROGRAMMING

Builds on the Introduction to Java, covering most of the rest of Standard Java, with an emphasis on Java's extensive class libraries. Covers applet development, the AWT and Swing, handling events, multithreading, File I/O, and more advanced object-oriented concepts like inheritance and interfaces.

CRN CEU 2.4
 Saturday, January 19 - March 2
 9:00 AM - 12:30 PM - Room N009
 Richard Siddall \$345.00

CGI SCRIPTING: PERL

Introduction to Common Gateway Interfaces (CGI). Writing of CGI programs, CGI initiation, environments, input/output request methods, headers and encoding/decoding are discussed.

CRN 4059 CEU 1.6
 Wednesday, September 26 - October 17
 6:00 PM - 10:00 PM - Room N009
 Richard Siddall \$345.00

INTRODUCTION TO SQL (USING MS/SQL SERVER)

Introduces students to the concepts of programmable database servers and the use of Structured Query Language (SQL). Overview of data normalization, relational theory and client/server fundamentals. Students are taught various flavors of SQL (ANSI-85, ANSO-92, MS/SQL Server, SYBASE, and ORACLE). Also covered are graphical user interfaces to create and maintain databases and tables. Students will be taught to select data, join tables, insert, update, and delete data in the server, and create views of data in the server.

CRN 4060 CEU 1.6
 Wednesday, October 24 - November 14
 6:00 PM - 10:00 PM - Room N009
 Michael Kaufman \$309.00

ADVANCED SQL (USING MS/SQL SERVER)

A hands-on class in which students learn to program the database server using stored procedures, triggers and constraints to enforce data integrity in the server. The class also covers the topics of the use of temporary tables, user defined data types, transaction programming and the use of indexes to enhance performance.

CRN 4061 CEU 1.6
 Wednesday, November 28 - December 19
 6:00 PM - 10:00 PM - Room N009
 Michael Kaufman \$309.00

Mac Applications

INTRODUCTION TO I PAD

This course is an introduction to the basic functions of the I Pad. In this workshop you will be introduced to the following functions:

Access and surf the Internet; communicate with Email; manage contacts and calendars; use the camera; display, and view photos and videos; explore settings, airplane mode, WI-FI, notifications and wireless features.

CRN 4076 CEU 0.7
Friday, October 13 - 9:00 AM - 4:30 PM
Room S324 \$120.00

CRN 4086 CEU 0.7
Friday, October 13 & 20 - 6:00 PM - 9:30 PM
Room S324 \$120.00

INTRODUCTION TO GARAGE BAND '11

Welcome to the school of rock. A Mac-size practice space. Your own recording studio. If you want to learn to play an instrument, write music, or record a song, GarageBand has everything you need.

Plug a USB music keyboard into your Mac and over 100 realistic software instruments are at your fingertips.

CRN 4075 CEU 0.6
Friday, October 27 & November 3
6:30 PM - 9:30 PM
Room S324 \$198.00

INTRODUCTION TO IMOVIE ' 11

iMovie makes it easy to turn your home videos into your all-time favorite films and easy to share.

Open iMovie, and start importing your video. It appears in your Event Library — the one place you'll find everything you've ever recorded. Just like photos in iPhoto, videos are organized by Events.

CRN 4074 CEU 0.6
Friday, November 10 & 17
6:30 PM - 9:30 PM
Room S324 \$198.00

INTRODUCTION TO VIDEO RECORDING TECHNIQUES

This course is an introduction to video recording and editing, presenting video as a tool of personal apprehension and expression with an emphasis on exploration reflecting identity, performance, social critique, and the organization of raw experience into aesthetic form (narrative, abstract, documentary, essay).

CRN CEU 3.0
Friday, January 4 - March 8
6:30 PM - 9:30 PM
Room S324 \$566.00

INTRODUCTION TO I LIFE ' 11

With iLife '11 you'll do more with photos, movies, and music than you ever thought possible. In iLife, you can browse, edit, and share your photos with new full-screen views.

CRN CEU 1.2
Friday, March 16 - April 6
6:30 PM - 9:30 PM
Room S324 \$396.00

WAYS TO ENROLL

By Mail: Please use the Registration Form - page 30

By Fax: (203) 285-2504

By Phone: (203) 285-2310

Walk in: Please call ahead if you plan to visit the office.

**For more information
Contact
John Vincze
(203) 285-2310
jvincze@gatewayct.edu**

Leadership Training Programs

CRUCIAL CONVERSATIONS

Whenever you're not getting the results you're looking for, it's likely that a crucial conversation is keeping you stuck. Whether it's a problem with poor quality, slow time-to-market, declining customer satisfaction, or a strained relationship, if you can't talk honestly with nearly anybody about almost anything, you can expect poor results. Make crucial conversation skills your best practices and everything gets better.

CRN 4048 CEU 0.6
Tuesday, December 4
8:30 AM - 4:00 PM - Room N003
John A. Vincze \$155.00

LEAN START-UPS

Most startups fail. But many of those failures are preventable. The Lean Startup is a new approach being adopted across the globe, changing the way companies are built and new products are launched.

CRN 4049 CEU 0.6
Tuesday, December 18
8:30 AM - 4:00 PM - Room N003
John A. Vincze \$155.00

STRESS MANAGEMENT

Learn how to reduce, prevent, and cope with stress. It may seem that there's nothing you can do about your stress level. The bills aren't going to stop coming, there will never be more hours in the day for all your errands, and your career or family responsibilities will always be demanding. But you have a lot more control than you might think.

CRN 4050 CEU 0.6
Tuesday, December 11
8:30 AM - 4:00 PM - Room N003
John A. Vincze \$155.00

**For more information
Contact
John Vincze
(203) 285-2310
jvincze@gatewayct.edu**

Real Estate

Gateway Community College offers the real estate course necessary for those seeking to become a real estate salesperson. Our instructors are qualified real estate professionals, bringing years of experience and knowledge to the classroom! NOTE: The course meets the minimum requirements as set forth by the CT State Dept. of Consumer Protection (DCP), Real Estate Commission. Refer to <http://www.ct.gov/dcp> or contact the DCP at 860-713-6150.

REAL ESTATE PRINCIPLES & PRACTICES

This pre-licensing course is required by the State of Connecticut to become a real estate salesperson. You will be introduced to brokerage, listing agreements, buyer/seller representation, ownership of real estate, contracts, and liens.

Students must pass the final exam with a grade of 70 or better and attend a minimum of 60 mandatory classroom hours of instruction. **(Textbooks included and WIA approved.)**

For more information, contact John Vincze at 203-285-2310 (jvincze@gatewayct.edu).

CRN 4051 CEU 6.0
Monday & Wednesday, September 24 - December 12
(No class October 8 & November 21)
6:00 PM - 9:00 PM - Room TBA
John Proto \$499.00

Railroad Electronics Technician Certificate

The new nine-course, non-credit Railroad Electronics Technician program, which launched on November 1, 2011, promised to offer a fast path to possible employment. That's because the railway industry locally expects to create at least 50 new job openings over the next 18 months to help ensure that people and materials get safely from Point A to Point B. But new and more sophisticated equipment requires highly skilled technicians to help with repair and maintenance of signals, train cars, subways and other equipment. This rigorous program is designed to train those technicians with up to 12 hours of classroom and laboratory training each week for almost six months featuring instructors who have both practical experience and professional connections in the industry.

The courses are offered during the evenings from 6:40 p.m. to 9:40 p.m., usually Monday through Thursday, in order to make them available to working students. After participants successfully pass the program's final exam, they will have the opportunity to test into a paid 20-week intensive railroad program.

Students who come from backgrounds that include telephone and cable technicians, automotive technicians, HVAC technicians, communications experts from the military, or those whose interests are in the electronics fields, are the most likely to find success in this program. Candidates who have a mechanical aptitude and who are willing to work and study hard can expect to find a number of public transportation companies, both public and private, waiting to review their credentials upon successful completion of the program.

The program is designed to satisfy the requirements for the Connecticut Works Business System, Metro North, and the Railroad Engineering Technology credit program at GCC. Students who complete it successfully will also be prepared for testing in the railroad industry.

For more information, contact John Vincze (203) 285-2310 or jvincze@gatewayct.edu.

Small Engine Repair Training Program

Get hands-on training on repairing small engines, including lawn mower engines, motor boats and recreational vehicles. Employers prefer to hire mechanics who graduate from formal training programs and this Small Engine Repair diploma program will provide you the skills you need to succeed.

A Small Engine Repair Technician enjoys challenging, varied assignments, and flexible working hours. Small Engine Repair is becoming a wonderful and rewarding career choice.

Career Areas: Work for retail hardware and garden stores, equipment rental companies, and in established small engine repair shops. Many small engine repair technicians run their own businesses.

Who should take this course Small Engine Repair? This course is designed for any employee, supervisor or crew member who uses small-engine powered equipment regularly and wants the know-how to maintain, repair, tear down and rebuild small engines in-house. Here is a list of possible job titles:

Division of public works	Firefighter	Fleet maintenance
Garage supervisor	Golf course mechanic	Golf course superintendent
Landscape contractor	Lawn maintenance	Master mechanic
Mechanic	Motor pool foreman	Parks maintenance worker
Road department staff	Water and waste water operators	

For more information, contact John Vincze (203) 285-2310 or jvincze@gatewayct.edu.

Home and Hobby

BASIC PHOTOGRAPHY

Learn the ABC's of basic photography in this course offered for beginners. F-stops, film speed, lenses and other features of a camera will be discussed. Students will produce beautiful thematic images using techniques of emphasis and simplification. Each student must provide their own camera (SLR camera or a digital camera with manual settings).

CRN 4015

Tuesday, September 11 - October 9

7:00 PM - 9:00 PM - Room N005

Andrew Pippa

\$129.00

ADVANCE PHOTOGRAPHY

Now that you've learned the basics, let's get creative. Learn about filters, lenses, strobes, and different flash settings. Learn the difference between artificial, natural, and available light. Learn which equipment is needed for action photos and how to take pictures under challenging conditions. In addition, this course will cover child photography, location portraiture and using a portable studio. Each student must provide their own camera (SLR camera or a digital camera with manual settings).

CRN 4067

Tuesday, October 16 - November 13

7:00 PM - 9:00 PM - Room N005

Andrew Pippa

\$129.00

CONNECTICUT BASIC BOATING

This 10-hour course, taught by volunteers or employees of the Connecticut Department of Environmental (DEP) Boating Division, is designed to fulfill the requirements for the Connecticut Safe Boating Certificate and the Personal Watercraft Operator's Certificate. Students must attend all classes. Participants less than 17 years of age must be accompanied with an adult.

CRN 4014

Tuesday & Thursday, September 6 - September 18

6:30 PM - 9:00 PM - Room N003

DEP

\$20.00

APPLIED FOOD SANITATION

Learn the principles of sanitation, proper food handling, and Hazard Analysis Critical Control Point (HACCP) practices. Take the National Restaurant Association Food Safety Certification Exam to become nationally certified to meet the State of Connecticut requirements for the Qualified Food Operator. The exam will be administered during the final class. Textbook included.

CRN 4089

Saturday, September 29

8:00 AM - 4:30 PM - Room N004

Ned M. Leginsky

\$225.00

WAYS TO ENROLL

By Mail: Please use the Registration Form - page 30

By Fax: (203) 285-2504

By Phone: (203) 285-2426

Walk in: Please call ahead if you plan to visit the office.

Voice Over Series

VOICE-OVER CLASS

Gateway Community College successfully launched its first-ever Introduction to Voice Over (VO) class series and is offering the classes again by popular demand! The world of voice over is a remarkably fun, educating, and entertaining industry. In this overview series, professional voice over specialist and former radio personality Paula Lin takes you through the creative and business sides of voice over. Enjoy testing your vocal skills like a voice over talent who can provide recorded voice tracks for a wide variety of genres! Maybe your VOICE can be the CHOICE for a new recording project! Radio, TV, online, video, telephony -- the sky's the limit! Join other students to see what you all can do in VOICE OVER! **Call (203) 285-2426 for details.**

INTENSIVE INTRODUCTION TO VOICE OVER

CRN 4063

Friday, October 5 & 12

7:00 PM - 9:00 PM - Room N004

Paula Lin

\$129.00

INTERMEDIATE VOICE OVER

CRN 4064

Tuesday & Thursday, October 19 & 26

7:00 PM - 9:00 PM - Room N004

Paula Lin

\$129.00

Foreign Languages & Culture

CONVERSATIONAL SPANISH I

This course introduces basic conversational spanish for those with little or no knowledge of the language. A conversational approach is emphasized with a minimal amount of grammar. Learn useful spanish for travel and everyday conversation. Textbook included.

CRN 4016

Friday, September 7 - October 19

7:00 PM - 9:00 PM - Room N003

Miguel Arturo Perez-Cabello

\$199.00

Call (203) 285-2426 for details.

CONVERSATIONAL SPANISH II

This course continues conversational spanish I, emphasizing oral and written self-expression. Extensive drills on verbs and vocabulary building, and the principles of grammar. Textbook included.

CRN 4062

Friday, October 26 - December 14

(No class November 23)

7:00 PM - 9:00 PM - Room N003

Miguel Arturo Perez-Cabello

\$199.00

Call (203) 285-2426 for details.

Customer Service Training

No matter if you are the boss, a mid-level supervisor, or a front-line employee, everyone in the work place is routinely expected to provide the highest levels of customer service. In the current job market and business climate, tremendous customer service is the way to get ahead and stay ahead of the competition. Gateway is pleased to announce an intensive, short duration, high-impact customer service program geared toward a wide variety of employees, supervisors and managers. Areas covered include direct sales, dealing with difficult people, delivering quality service in a challenging economy, telephone skills, team efforts for success, closing the deal, online social networking and social marketing, cultural differences and cultural awareness, as well as others. Session 2 will directly focus on success in the emerging "green" marketplace for earth-friendly products and services. **Modules Outline:** Administrative Skills/ Telephone Customer Services - Customer Service - Sales - Marketing.

For more information, contact Erika Lynch (203) 285-2302 or ELynch@gatewayct.edu.

Motorcycle Rider Courses

IMPORTANT:

*To register you must provide all three (3) completed forms: State of CT/GWCC Rider Ed Registration, BRC/ERC registration form, and CT Rider Education Waiver/Liability Release (Adult or Minor).

Students must attend and participate in ALL sessions, in sequence, with NO exceptions. Any absence or tardiness will require the student to re-register for another course starting from the beginning and submitting re-payment for another course.

Registrations may be mailed, but we recommend registering in person or by fax (203) 285-2018, due to the high demand of the courses. Payment is required when you register.

If you would like to have the forms and the course information mailed or e-mailed to you, please call the Motorcycle Rider Program Hotline at (203) 285-2085.

BASIC RIDER COURSE SCHEDULE:

- 1). Log onto www.my.commnet.edu
- 2). Go to Other Public Resources
- 3). Select Search for Courses
- 4). Select a term
- 5). Select Gateway CC
- 6). Select Open
- 8). Select Non-credit
- 7). Instruction Type (Leave alone)
- 8). Select a subject – Motorcycle (& Automotive-NC)*
- 9). Select Get Courses

PRICES:

Basic Rider Course (BRC) - \$200.00

Experienced Rider Course (ERC) - \$85.00

Private (1 Individual) - \$800.00

Semi-Private (2 Individuals) - \$400.00

BASIC RIDER COURSE (BRC)

The Basic Rider Course (BRC) begins by familiarizing students with the controls of the motorcycle. This course continues with development of the fundamental riding skills of shifting, braking, and maneuvering; then expands these skills into more advanced street riding techniques. Motorcycle sizes range from 125cc's to 350cc's. The BRC is especially suited for individuals with little or no riding experience.

EXPERIENCED RIDER COURSE (ERC)

If you have experience with riding and been doing it for some time, there's always something new to learn in this half-day course. Using your own motorcycle for the Experienced Rider Course (ERC), you will have the opportunity to fine tune your riding skills during advanced maneuvers such as stopping in the shortest distance, cornering, swerving, and tight turns.

**North Haven Campus
88 Bassett Road
North Haven, CT 06473**

WAYS TO ENROLL

By Mail: Please use the Registration Form - page 30

By Fax: (203) 285-2504

By Phone: (203) 285-2426

Walk in: Please call ahead if you plan to visit the office.

Careers for a Green Economy

Programs in Clean Energy and Sustainable Business Development for the Emerging Green Economy

You can be "ready to roll" with job skills for CT's new clean energy economy with Gateway courses. CT's new sweeping energy and jobs legislation is creating unprecedented opportunity here!

Our new state-of-the-art solar energy lab on GCC's North Haven campus will give you a "minds-on, hands-on" learning experience. Get the real world "know how" and access to certifications CT employers need NOW to take the lead in renewable energy for business and consumers.

PROGRAM	CRN
Solar Energy Fundamentals & Site Surveys	4101
Solar PV Entry Level	4081
Advanced Solar PV	4092
System Design Solar PV Technical Sales	4091
Solar Thermal 24-Hour Course for Licensed Plumbers	4085
Sustainable Business Development	4096
Building Science Applications for Practitioners	4095
Battery Based Solar PV Systems	4084
Managing you Sustainable Business PV Technical Sales	4099
Geothermal Systems Introduction	4090
Project Management Introduction	4093
Financing Solar PV Systems	4097
Presentations Making the Case for Solar PV Purchases	4098
Business Incubators Society Meetings	4100

Dr. David N. Cooper, Director

Center for a Sustainable Future

Phone: (203) 285-2323 dcooper@gatewayct.edu

Theresa Kasun

Phone: (203) 285-2448 tkasun@gatewayct.edu

Step Forward Programs

STEP FORWARD I is a 10-month transition program for young adults (18-21) with mild cognitive disabilities. This non-credit program focuses on interpersonal communication skills, career exploration and workplace readiness. In addition to classroom instruction, students are placed in a community or campus-based work experience. Topics covered in the Step Forward I program may include vocational exploration & career planning, job search essentials, personal finances, interpersonal & workplace communications, self-advocacy & disability awareness, and nutrition & fitness.

STEP FORWARD II is a 10-month transition program designed for students who have successfully completed Step Forward I. Students in year II will focus on the career objectives they have identified through their first year by engaging in related college coursework and internships. Students are required to attend non-credit seminars to enhance their study, time management and organizational skills. Each student receives individualized academic and disability-related advising as well as case management. Students are required to do an intensive internship within their field of interest. Topics covered in the Step Forward II program may include time management, effective study skills, understanding college expectations, interpersonal communication, and goal setting.

Applicants to the Step Forward Program should meet the following criteria:

- Be a young adult (approximately 18 - 21) with a high school diploma or GED.

Or:

- Be a high school student who has completed 12th grade and is eligible for an additional transition year in order to meet transition goals and objectives (5th year senior).
- Have documentation of a mild cognitive impairment.
- Have a history of special education services.
- Be motivated to work and maintain regular attendance.
- Successfully complete the application and required admittance documents.
- Have transportation to campus and job/internship sites.

HIGH FUNCTIONING AUTISM SPECTRUM DISORDER PROGRAM

Designed for students on the autism spectrum who are academically qualified to enroll in classes at Gateway Community College. The program is designed to create an additional level of support, beyond the federally mandated ADA (disability) services. Students must apply for admission to Gateway Community College and take the placement test to determine appropriate classes. Students requiring academic accommodations must register for disability services.

Services include case management to students in order to monitor student progress by providing academic and disability-related counseling, referrals to appropriate college and community-based resources, and assistance with college procedures including admissions, financial aid, academic advising, registration and disability services.

Non-credit seminars are required to address disability-related issues. Topics will include social skills in the classroom, workplace and with peers, interpersonal communications, self-advocacy & disability awareness, time management & organizational skills, learning strategies, work readiness, and College 101: How to be Successful in College.

**For more information, contact Jaime French, Step Forward Director
(203) 285-2505 - JFrench@gatewayct.edu**

REGISTRATION
Business & Industry Services
Continuing Education
Workforce Development Institute



Gateway Community College
 20 Church Street
 New Haven, CT 06510
 Telephone: (203) 285-2302
 Fax: (203) 285-2504

STATE OF CONNECTICUT
 BOARD OF GOVERNORS FOR HIGHER EDUCATION

FALL _____ SPRING _____

STUDENT I.D.@ _____ SOC. SEC. ____/____/____ D.O.B. ____/____/____

NAME (LAST) FIRST M.I. / FORMER NAME

PLEASE CHECK IF THIS IS A NEW ADDRESS

ADDRESS

CITY/STATE/ZIP

TELEPHONE: () _____ () _____

HOME

WORK

E-MAIL ADDRESS _____ @ _____

SEX: MALE FEMALE
 CITIZENSHIP: U.S. CITIZEN PERMANENT RESIDENT STUDENT VISA OTHER

Ethnicity: Hispanic/Latino Non-Hispanic/Non-Latino Choose not to respond (None)

What is your race? Choose one or more:

- (10) White (20) Black or African American (45) Asian
 (50) American Indian or Alaskan Native (80) Native Hawaiian or Other Pacific Islander (90) Other
 (60) Choose not to respond

Master Card	Visa
(circle one)	
____/____/____	
Expiration Date:	

Total amount of charge:	
\$ _____	

Signature	

CRN	COURSE TITLE	CEUs	COURSE DATE/TIME	COST
			TOTAL	

STUDENT'S SIGNATURE DATE

DATA ENTRY DATE

Directions to Gateway Community College

NEW HAVEN CAMPUS

FROM HARTFORD Take Interstate 91 South take Exit 1 (CT-34) towards Downtown New Haven. On CT-34 take Exit 1 onto North Frontage Road and take the first Right onto Church Street, the college will be on the left.

FROM NEW LONDON Take Interstate 95 South to Exit 47 (CT-34) toward Downtown New Haven. On CT-34 take Exit 1 onto North Frontage Road and take the first Right onto Church Street, the college will be on the left.

FROM BRIDGEPORT Take interstate 95 North to Exit 47 (CT-34) toward Downtown New Haven. On CT-34 take Exit 1 onto North Frontage Road and take the first Right onto Church Street, the college will be on the left.



NORTH HAVEN CAMPUS

FROM HARTFORD AND POINTS NORTH Take Interstate 91 South to Exit 12 (Washington Avenue). At the end of the ramp, turn left. Proceed to the 2nd traffic light and turn left onto Blakeslee Avenue. At the end of the road, turn left onto Bassett Road. The college is on the right (approximately ¼ mile).

Or

Take Route 15 South (Wilbur Cross/Merritt Parkway) to Exit 63. At the end of the ramp, turn left (Hartford Turnpike). At the next light, turn left onto Route 22. Proceed to the 6th traffic light and turn left onto Bassett Road. The college is on the right (approximately ¼ mile).

FROM NEW LONDON Take Interstate 95 West and Interstate 91 North to Exit 11. At the end of the ramp, turn right onto Route 22. Proceed to the 3rd traffic light and turn left onto Bassett Road. The college is on the right (approximately ¼ mile).

FROM NEW HAVEN AND POINTS SOUTH Take Interstate 95 North and Interstate 91 North to Exit 11. At the end of the ramp, turn right onto Route 22. Proceed to the 3rd traffic light and turn left onto Bassett Road. The college is on the right (approximately ¼ mile).

Or

Take Route 15 North (Wilbur Cross/Merritt Parkway) to Exit 63. At the end of the ramp, turn right onto Route 22. Proceed to the 5th traffic light and turn left onto Bassett Road. The college is on the right (approximately ¼ mile).

Institutional Policies

STATEMENT OF CHANGE

The text of this document does not constitute a contract. The college reserves the right to change the information presented.

UNIFORM CAMPUS CRIME REPORT

In accordance with Connecticut Public Act 90-259 (the Campus Safety Act), GCC has prepared a Uniform Campus Crime Report consistent with the FBI's Uniform Crime Reporting System. This report reflects the crime statistics on the property of the institution for the preceding academic year. A copy of the report may be obtained by request from the Dean of Administration.

NO SMOKING POLICY

Gateway Community College is a smoke-free institution.

INCLEMENT WEATHER/EMERGENCY NOTICES

Should inclement weather or emergency force the cancellation of classes, the following stations will broadcast the announcement:

- WKCI (101.3 FM) • WTIC (1080 AM)
- WKSS (95.7 FM) • WELI (960 AM) • WTNH TV-8

EMERGENCY CLOSING WEATHER

INFOLINE 203-285-2049

Gateway Community College is committed to enhancing the overall quality of life in the Greater New Haven area. As such, the college provides high quality educational and support services, advocates partnerships with business, industry and government, and encourages leadership and responsibility in the community.

Students at Gateway Community College come from all walks of life — from urban and suburban homes, from a variety of age groups and ethnic backgrounds, and from a broad range of previous academic and work experiences.

PROGRAMS INCLUDE:

- Medical Billing Associate Certificate
- Pharmacy Technician Training Program
- Business Professional Certificate
- Bookkeeping Certificate Training Program
- Desktop Publishing / Digital Printing & Production
- Precision Manufacturing Certificate
- AutoCAD Certificate
- A+ CompTIA Computer Technician Training
- Leadership Training Programs
- Real Estate Principles & Practices
- Railroad Electronics Technician Certificate
- Small Engine Repair Training Program

New Haven Campus
20 Church Street
New Haven, CT 06510

North Haven Campus
88 Bassett Road
North Haven, CT 06473

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